

MINUTES
OF
PUTNAM COUNTY COMMISSION
NOVEMBER 21, 2011

Prepared by:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on November 21, 2011 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Jerry Ford and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Jerry Ford recognized Commissioner, David Gentry for the Invocation.

The Chairman, Jerry Ford led the Pledge to the Flag of the United States of America.

It shall be noted at the opening of the November 21, 2011 meeting of the Putnam County Board of Commissioners that Commissioner Andy Honeycutt died on November 20, 2011. Therefore, the Chairman declared only (23) County Commissioners will be present. He further declared that it will take only (12) votes to pass / carry any matter instead of the usual (13) votes.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

The Clerk announced that twenty-three (23) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded the motion to add two items to the agenda and approve the agenda. Add :

- 9C - Amendment to Declaration of Conservation Restrictions Recorded in
Record Book 394, Page 380, Register's Office for Putnam County, TN
 - Easement Deed
- 9D - Resolution of Putnam County, Tennessee Board of Commissions
Regarding Vacancy

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

**Regular Monthly Session
Monday, November 21, 2011**

**Presiding: Honorable Jerry Ford
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 3*
- 3. Pledge to the Flag of the United States of America** *District 3*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
 - A. Road Fund - Randy Jones, Supervisor
 - B. School Funds - Dr. Kathleen Airhart, Director of Schools
 - C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund - Kim Blaylock, County Executive
- 9. New Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval of a Resolution to amend rules regarding Judicial Commissioners.
- b. Recommends approval of a Resolution to adopt a redistricting plan for Putnam County Board of Education.

PLANNING Added: C. AMENDMENT / EASEMENT

1. Fiscal Review D. RESOLUTION - VACANCY

- a. Recommends approval of budget amendments to the General Purpose School Fund.
- b. Recommends approval of budget amendments the Capital Projects Fund in the amount of \$2,500.
- c. Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$290,000.
- d. Recommends approval to refund 2009 property tax to the Mustard Seed ranch in the amount of \$479.83.

3. Nominating Committee

- a. Recommends that William T. (Bill) Smith and Richard Godsey be appointed to the Clean Commission Board of Appeals for 3 year terms to expire November 2014.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

- a. Ratification of County Executive Kim Blaylock's appointments to the E-911 Board as follows:

Bob Duncan
Jerry Abston
Paul Swallows

4 year terms

Terms to expire
November 2015

10. Announcements and Statements

11. Adjourn

The Chairman asked for a voice vote on the motion to approve the addition to the agenda and the agenda for the November 21, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Jim Martin moved and Commissioner Kevin Maynard seconded the motion to approve the minutes of the October 17, 2011 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the October 17, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

Commissioner Bob Duncan moved and Commissioner Eris Bryant seconded the motion to approve the Quarterly Report for the Road Fund.

(SEE ATTACHED)

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**PUTNAM COUNTY HIGHWAY DEPARTMENT
QUARTERLY REPORT
FOR JULY, AUGUST AND SEPTEMBER, 2011**



RANDY JONES, ROAD SUPERVISOR

131-ROAD FUND

REVENUE:

<u>REVENUE CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>AMENDMENT</u>	<u>1ST. QUARTER</u>	<u>TOTALS</u>	<u>UN-REALIZED</u>
40000.110 - 43000.320 LOCAL TAXES	1,417,375		18,532	18,532	1,398,843
44000.130 - 44000.990 OTHER LOCAL	2,000		3,114	3,114	-1,114
46000.410 - 46000.930 STATE REV	2,989,920		346,143	346,143	2,643,777
47000.100 - 47000.142 FEDERAL	0		84,420	84,420	-84,420
AMENDMENT FROM FUND BALANCE	0	80,000	80,000	80,000	0
	<u>4,409,295</u>	<u>80,000</u>	<u>532,209</u>	<u>532,209</u>	<u>3,957,086</u>
FUND BALANCE 7-01-11	1,001,615				

EXPENDITURES:

<u>EXPENDITURES CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>AMENDMENT</u>	<u>1ST. QUARTER</u>	<u>TOTALS</u>	<u>UN-ENCUMBERED</u>
61000 ADMINISTRATION	315,136		79,239	79,239	235,897
62000 ROAD CONST. & MAINT.	2,684,800	80,000	461,573	461,573	2,303,227
63100 OPER. & MAINT. OF EQUIP.	329,900		99,578	99,578	230,322
65000 OTHER CHARGES	158,246		84,045	84,045	74,201
TOTAL EXPENDITURES	<u>1,749,766</u>		<u>7,095</u>	<u>7,095</u>	<u>1,742,671</u>
	<u>5,237,848</u>	<u>80,000</u>	<u>731,530</u>	<u>731,530</u>	<u>4,586,318</u>

The Chairman asked for discussion on the motion to approve the Quarterly Report for the Road Fund. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Report for the Road Fund. The motion carried.

MOTION RE: QUARTERLY REPORT FOR THE SCHOOL FUNDS – DR. KATHLEEN AIRHART, DIRECTOR OF SCHOOLS

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve the Quarterly Report for the School Funds.

(SEE ATTACHED)

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Department of Education Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

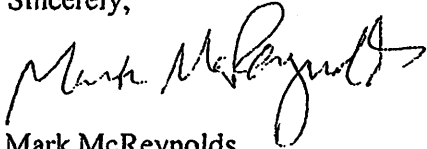
November 3, 2011

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the Quarterly Reports for the General Purpose School Fund and Capital Project Fund for the quarter ended September 30, 2011.

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2011
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Expenditures:	2011-2012 Budget	Actual Encumbrances & Expenditures Jul-Sept 2011	Actual Encumbrances & Expenditures Oct-Dec 2011	Actual Encumbrances & Expenditures Jan-Mar 2012	Actual Encumbrances & Expenditures Apr-Jun 2012	Total Encumbrances & Expenditures Year to Date
71100 Regular Education	34,956,253	6,397,277	-	-	-	6,397,277
71150 Alternative Education	585,785	103,171	-	-	-	103,171
71200 Special Education	6,469,441	1,114,496	-	-	-	1,114,496
71300 Vocational Education	1,344,887	227,211	-	-	-	227,211
71600 Adult Education	94,799	13,862	-	-	-	13,862
72110 Attendance	184,976	51,110	-	-	-	51,110
72120 Health Services	645,494	113,507	-	-	-	113,507
72130 Other Student Services	2,271,805	394,764	-	-	-	394,764
72210 Regular Ed. Support	2,493,086	494,907	-	-	-	494,907
72215 Alternative Ed. Support	115,765	25,500	-	-	-	25,500
72220 Special Ed. Support	1,000,275	192,387	-	-	-	192,387
72230 Vocational Ed. Support	84,288	14,360	-	-	-	14,360
72260 Adult Ed. Support	126,365	37,366	-	-	-	37,366
72310 Board of Education	1,241,469	367,942	-	-	-	367,942
72320 Office of the Director	133,403	32,644	-	-	-	32,644
72410 Office of Principal	4,402,725	1,068,898	-	-	-	1,068,898
72510 Fiscal Services	559,833	140,140	-	-	-	140,140
72520 Human Services/Personnel	189,622	52,935	-	-	-	52,935
72610 Operation of Plant	6,426,701	3,294,277	-	-	-	3,294,277
72620 Maintenance of Plant	1,945,119	839,252	-	-	-	839,252
72710 Transportation	2,913,475	652,466	-	-	-	652,466
72810 Central & Other Support	714,417	151,026	-	-	-	151,026
73100 Food Services	194,980	43,303	-	-	-	43,303
73300 Community Services	503,278	17,649	-	-	-	17,649
73300 Early Childhood Education	1,615,741	294,564	-	-	-	294,564
91300 Education Capital Projects	0	0	-	-	-	0
99100 Operating Transfers	500,000	1,000,000	-	-	-	1,000,000
TOTAL	71,713,982	17,135,013	0	0	0	17,135,013

PUTNAM COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2011
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Revenues:	2011-2012 Budget	Actual Revenues Jul-Sept 2011	Actual Revenues Oct-Dec 2011	Actual Revenues Jan-Mar 2012	Actual Revenues Apr-Jun 2012	Total Revenues Year to Date
40000 Local Revenue	27,758,243	2,717,460	-	-	-	2,717,460
41000 License Permits	5,000	1,083	-	-	-	1,083
43000 Current Services	271,167	38,008	-	-	-	38,008
44000 Other Local Revenue	122,000	4,519	-	-	-	4,519
46500 State of Tennessee	41,137,077	7,844,015	-	-	-	7,844,015
46800 Other State Revenues	135,000	14,281	-	-	-	14,281
46980 Other State Grants	458,575	4,471	-	-	-	4,471
47100 Federal Thru State	370,884	83,036	-	-	-	83,036
48000 Donations/Other	9,000	-	-	-	-	-
49000 Other Sources	494,980	73,213	-	-	-	73,213
	<u>70,761,926</u>	<u>10,780,087</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,780,087</u>

PUTNAM COUNTY BOARD OF EDUCATION
CAPITAL PROJECTS FUND
QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2011

	2011-2012 Budget	Actual Encumbrances & Expenditures Jul-Sept 2011	Actual Encumbrances & Expenditures Oct-Dec 2011	Actual Encumbrances & Expenditures Jan-Mar 2012	Actual Encumbrances & Expenditures Apr-Jun 2012	Total Encumbrances & Expenditures Year to Date
Expenditures:						
91300 Education Capital Projects	-	224,805.10	-	-	-	224,805.10
TOTAL	-	224,805.10	-	-	-	224,805.10

The Chairman asked for discussion on the motion to approve the Quarterly Report for the School Funds. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Report for the School Funds. The motion carried.

MOTION RE: QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, AND SELF INSURANCE FUND – KIM BLAYLOCK, COUNTY EXECUTIVE

Commissioner Eris Bryant moved and Commissioner Scott Ebersole seconded the motion to approve the Quarterly Report for the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund.

(SEE ATTACHED)

COUNTY GENERAL BUDGET 2011-2012
Statement of Revenues and Expenditures
Period ending September 30, 2011

REVENUES:

		<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 9-30-2011</u>	<u>BALANCE</u>
40000	Local Taxes	13,036,340.00	410,135.18	12,626,204.82
41000	Licenses and Permits	260,500.00	87,713.50	172,786.50
42000	Fines, Forfeitures and Penalties	649,000.00	103,560.82	545,439.18
43000	Charges for Current Service	3,129,000.00	852,027.15	2,276,972.85
44000	Other Local Revenue	1,084,000.00	207,198.56	876,801.44
45000	Fees Received from County Officials	3,575,000.00	517,394.03	3,057,605.97
46000	State of Tennessee	2,918,589.00	136,354.17	2,782,234.83
47000	Federal Government	359,900.00	125,395.98	234,504.02
48000	Other Governments and Citizens Groups	155,000.00	46,010.81	108,989.19
49000	Other Sources (Note Proceeds)	<u>232,334.00</u>	<u>1,688.00</u>	<u>230,646.00</u>
TOTAL REVENUES		25,399,663.00	2,487,478.20	22,912,184.80
Estimated Fund Balance - June 30, 2011		6,863,149.00		

EXPENDITURES:

		<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMB. THROUGH 9-30-2011</u>	<u>BALANCE</u>
51000	General Administration	3,576,345.00	1,114,369.09	2,461,975.91
52000	Finance	1,394,898.00	459,866.87	935,031.13
53000	Administration of Justice	1,878,104.00	618,462.24	1,259,641.76
54000	Public Safety	7,827,587.00	2,535,997.32	5,291,589.68
55000	Public Health & Welfare	4,449,321.00	1,602,195.72	2,847,125.28
56000	Social, Cultural & Recreational Services	475,420.00	239,971.72	235,448.28
57000	Agriculture & Natural Resources	225,981.00	27,249.81	198,731.19
58000	Other Operations	7,171,861.00	585,459.31	6,586,401.69
99000	Transfers Out	<u>229,444.00</u>	<u>0.00</u>	<u>229,444.00</u>
TOTAL EXPENDITURES		27,228,961.00	7,183,572.08	20,045,388.92

SOLID WASTE/SANITATION BUDGET - 2011-2012**Statement of Revenues and Expenditures****Period Ending June 30, 2011****REVENUES:**

		<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 9-30-2011</u>	<u>BALANCE</u>
40000	Local Taxes	2,593,060.00	28,759.87	2,564,300.13
43000	Charges for Current Service	815,000.00	152,661.00	662,339.00
44000	Other Local Revenues	260,000.00	68,418.88	191,581.12
46000	State of Tennessee	<u>23,000.00</u>	<u>5,503.40</u>	<u>17,496.60</u>
TOTAL REVENUES		3,691,060.00	255,343.15	3,435,716.85

Estimated Fund Balance-June 30, 2011**1,778,866.00****EXPENDITURES:**

		<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2011</u>	<u>BALANCE</u>
55000	Public Health and Welfare	3,885,921.00	794,752.84	3,091,168.16
58000	Other General Government	<u>63,500.00</u>	<u>2,861.18</u>	<u>60,638.82</u>
TOTAL EXPENDITURES		3,949,421.00	797,614.02	3,151,806.98

DEBT SERVICE BUDGET - 2011-2012
Statement of Revenues and Expenditures
Period Ending September 30, 2011

REVENUES:		TOTAL ESTIMATED	<u>REC'D THRU 9-30-2011</u>	<u>BALANCE</u>
40000	Local Taxes	10,410,082.00	869,538.26	9,540,543.74
44000	Other Local Revenues	297,334.00	6,688.49	290,645.51
49000	Operating Transfers	<u>500,000.00</u>	<u>0.00</u>	<u>500,000.00</u>
TOTAL REVENUES		<u>11,207,416.00</u>	<u>876,226.75</u>	<u>10,331,189.25</u>

Estimated Fund Balance-June 30, 2010	12,842,904.00
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EXPENDITURES:		TOTAL ESTIMATED	<u>PAID THRU 9-30-2011</u>	<u>BALANCE</u>
82000	Education Debt	12,510,876.00	2,677,281.00	9,833,595.00
90000	Public Safety Projects	1,122,638.00	461,318.75	661,319.25
99100	Transfers Out	<u>232,334.00</u>	<u>0.00</u>	<u>232,334.00</u>
TOTAL EXPENDITURES		<u>13,865,848.00</u>	<u>3,138,599.75</u>	<u>10,727,248.25</u>

PUTNAM COUNTY SELF INSURANCE FUND
FUND BALANCE SUMMARY FOR 2011 - 2012
As of September 30, 2011

Fund Balance as of June 30, 2011		1,719,337.01
PLUS: Departmental Deposits	804,409.00	
Interest	3,616.19	
	808,025.19	
LESS: Liability Claims	6,438.87	
Work Comp Claims	442,305.99	
Medical Records	0.00	
Claim Adjuster Fees	0.00	
Legal Fees	138,030.84	
Court Reporter & Court Costs	100.00	
Insurance	522,950.85	
WC Fees to PMA Insurance Group	10,125.00	
Management fee	6,500.00	
Liability Reserve Increase		
(Decrease) this period	-65,500.00	
Work Comp Reserve Increase		
(Decrease) this period	-247,848.00	
	813,103.55	
Ending Fund Balance as of September 30, 2011		1,714,258.65

CASH SUMMARY

=====

Checking account balance as of 09/30/2011	1,672,018.77	
Certificate of Deposit as of 09/30/2011	1,551,118.49	
Brentwood Services WC Claim Payment Act 09/30/2011	3,387.35	
Outstanding items:		
Ck 2086	-1.00	
Ck 2154	-553.36	
Ck 2158	-1,704.08	
Ck 2160	-498.76	
Ck 2161	-347.52	
Ck 2162	-3,875.00	
Oct Interest NOT Entere	-59.24	
Ending Cash Balance as of 09/30/2011		3,219,485.65
Less: Open Liability Claim Reserves as of 09/30/2011		-295,000.00
Open Work Comp Claim Reserves as of 09/30/2011		-1,210,227.00
Ending Fund Balance as of September 30, 2011		1,714,258.65

Number of Open Liability Claims as of September 30, 2011	13
Number of Open Work Comp Claims as of September 30, 2011	64

This report was prepared by BB&T Legge Insurance on 10/21/2011

The Chairman asked for discussion on the motion to approve the Quarterly Reports for the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Reports for the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO AMEND RULES REGARDING JUDICIAL COMMISSIONERS

Commissioner Eris Bryant moved and Commissioner Tom Short seconded the motion to approve a Resolution to amend rules regarding Judicial Commissioners.

(SEE ATTACHED)

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RESOLUTION

RESOLUTION OF THE PUTNAM COUNTY, TENNESSEE, BOARD OF COMMISSIONERS TO AMEND THE RULES REGARDING JUDICIAL COMMISSIONERS

WHEREAS, the Putnam County Commission recognizes the fact that the rules regarding the appointment of Judicial Commissioner, specifically the Resolution Establishing Policies and Procedures for Judicial Commissioner Position, adopted in February 1995, as well as subsequent amendments to the same, need to be revised in light of the continuously changing needs to the County.

NOW, THEREFORE, in consideration of these facts, the Putnam County Commission meeting in regular session in the Putnam County Courthouse on the 21ST day of Nov., 2011, hereby resolves that the Resolution Establishing Policies and Procedures for Judicial Commissioner Position adopted in 1995, and its amendments adopted in 2001 and 2003, are hereby repealed to reflect that Putnam County shall henceforth appoint Judicial Commissioners in the numbers and manner as provided by Tennessee Code Annotated, § 40-1-111. The terms of the Judicial Commissioners shall be four years.

BE IT FURTHER RESOLVED, that a copy also spread upon the minutes of this meeting.

This the 21ST day of NOVEMBER, 2011.

ATTEST

County Clerk

APPROVED

Chairman, County Commission

County Executive



Wimberly Lawson
Wright Daves & Jones, PLLC

Attorneys & Counselors at Law

1420 Neal Street
Suite 201
PO Box 655
Cookeville, TN 38503-0655
931-372-9123 tel
931-372-9181 fax

Jeffrey G. Jones, Regional Managing Member
jjones@wimberlylawson.com

October 28, 2011

Debby Francis
c/o Kim Blaylock
County Executive
Putnam County
300 East Spring St., Room 8
Cookeville, TN 38501

OCT 31

Re: Judicial Commissioner Resolution

Dear Debby:

Please put the enclosed Resolution on the agenda for the November meeting. It also needs to be on the November Planning Committee Meeting.

If there are any questions, please do not hesitate to give me a call.

Sincerely,

Jeffrey G. Jones
For the Firm

JGJ/jk

Enclosure: As Stated.

The Chairman asked for discussion on the motion to recommend approval of a Resolution to amend rules regarding Judicial Commissioners. There was none.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution to amend rules regarding Judicial Commissioners. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ADOPT A REDISTRICTING PLAN FOR PUTNAM COUNTY BOARD OF EDUCATION

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve a Resolution to adopt a redistricting plan for Putnam County Board of Education.

(SEE ATTACHED)

RESOLUTION NO. _____

TO ADOPT A REDISTRICTING PLAN
FOR PUTNAM COUNTY BOARD OF EDUCATION

WHEREAS, *Tennessee Code Annotated*, Section 5-1-111, requires that, at least every ten (10) years, county legislative bodies change the boundaries of districts or redistrict a county entirely if necessary to apportion the county legislative body so that the members represent substantially equal populations; and

WHEREAS, Putnam County has prepared a plan consistent with the provisions of *Tennessee Code Annotated*, Section 5-1-111, as depicted on the official redistricting map for Putnam County prepared pursuant to *Tennessee Code Annotated*, Section 5-1-110.

WHEREAS, *Tennessee Code Annotated*, Section 49-2-201, requires that members of county boards of education be elected from districts of substantially equal population; and

WHEREAS, Chapter 90 of the Private Acts of 1993, requires that the districts from which the members of the county board of education are elected be coextensive with the districts from which the members of the county legislative body are elected;

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Legislative Body meeting in regular session at Cookeville, Tennessee, on this 21st day of November, 2011, that:

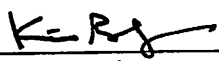
SECTION 1. The boundaries of the districts from which the members of the county board of education are elected are hereby changed to correspond to the new boundaries created for the county legislative body as depicted on the official redistricting map for Putnam County prepared pursuant to *Tennessee Code Annotated*, Section 5-1-110. A copy of the redistricting map is attached as Exhibit A to this resolution and is incorporated herein by reference.

SECTION 2. The present members shall serve the remainder of the term for which they were elected.

SECTION 3. This plan shall take effect upon passage, the public welfare requiring it, provided that vacancies shall be filed in accordance with *Tennessee Code Annotated*, Section 5-1-104.

ADOPTED this 21st day of November, 2011.

APPROVED:



County Executive

ATTEST:

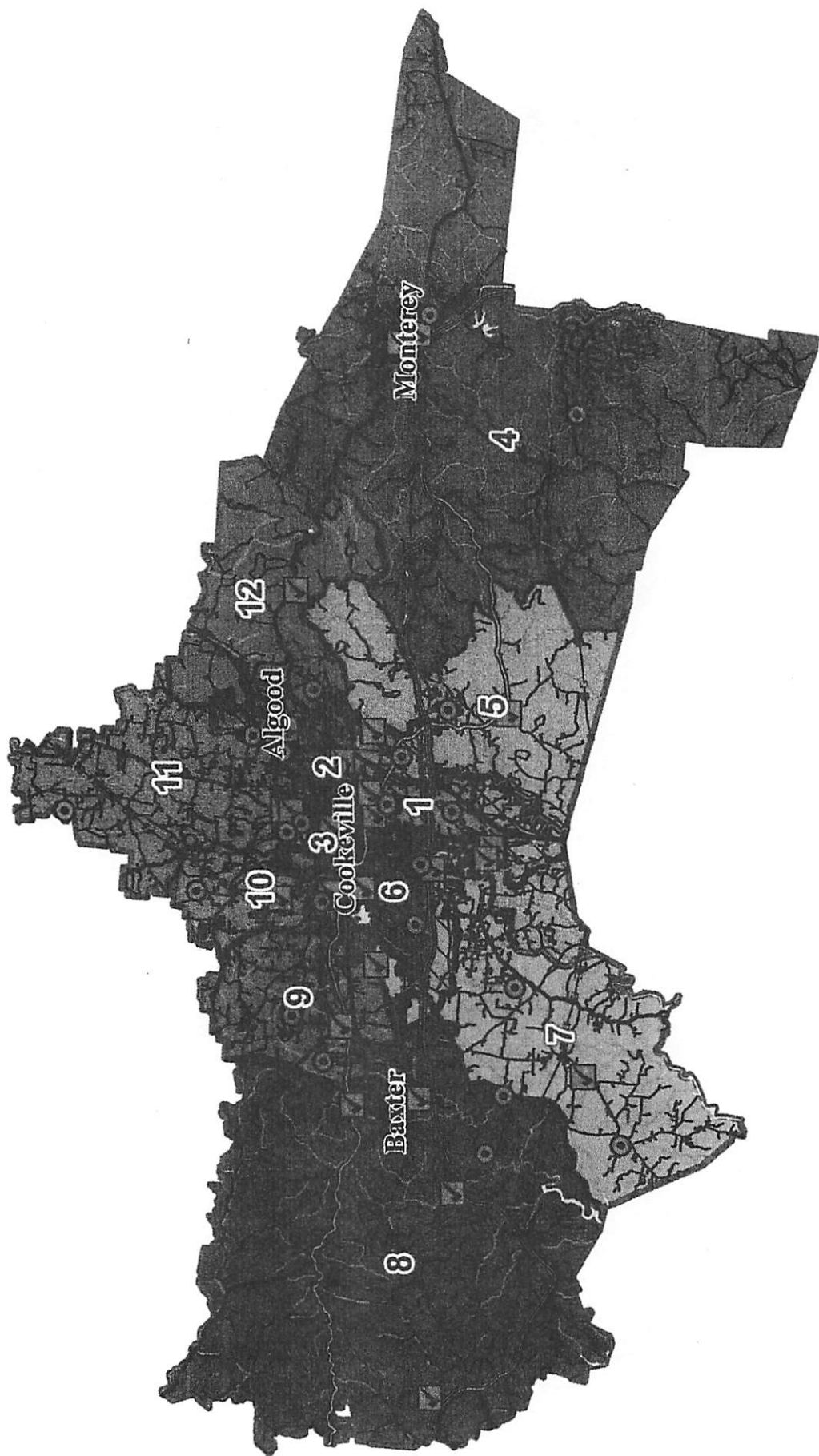


County Clerk

EXHIBIT A

[attach redistricting map]

AFTER



The Chairman asked for discussion on the motion to approve a Resolution to adopt a redistricting plan for the Putnam County Board of Education. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve a Resolution to adopt a redistricting plan for the Putnam County Board of Education. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF AN AMENDMENT TO DECLARATION OF CONSERVATION RESTRICTIONS RECORDED IN RECORD BOOK 394, PAGE 380, REGISTER'S OFFICE FOR PUTNAM COUNTY, TN AND AN EASEMENT DEED

Commissioner Eris Bryant moved and Commissioner Michael Medley seconded the motion to approve an amendment to Declaration of Conservation restrictions recorded in Record Book 394, Page 380, Register's Office for Putnam County, TN and an Easement Deed.

(SEE ATTACHED)

AMENDMENT TO DECLARATION OF CONSERVATION RESTRICTIONS
RECORDED IN RECORD BOOK 394, PAGE 380, REGISTER'S OFFICE FOR
PUTNAM COUNTY, TN

The Undersigned, Tennessee Parks and Greenways Foundation (the "Declarant") being the Declarant of the Declaration of Conservation Restrictions (the "Declaration"), Putnam County, Tennessee (the "Owner") being the owner of the Real Estate which is subject to the Declaration, and Ruth Gentry Osborn, the Successor Trustee U/A/D May 3, 1996, of the Osborn Joint Revocable Living Trust Agreement (the "Grantor") grantor of said real estate to the Tennessee Parks and Greenways Foundation.

WITNESSETH

That the aforesaid Declarant, Owner and Grantor are all of the Parties in interest with respect to the Declaration; and

All of the Undersigned have determined that Section 2.2 of the Declaration should be Amended as follows:

By deleting Section 2.2 of the Declaration in its entirety and inserting therefore the following:

2.2 There shall be no use of motorized vehicles on the Protected Property except as necessary to access trailhead parking or to conduct maintenance along designated County roadways, or as necessary to provide 1) ingress and egress from the north terminus of Fox Knob Road (a County Road) along an existing gravel drive northwardly to an existing driveway in the south boundary line of Lot 1, of the Osborn Estates as shown on the plat of record in Plat Cabinet F, Slide 195B, Register's Office for Putnam County, Tennessee, and to allow paving of said existing gravel drive, and 2) to provide ingress and egress to the south margin of Lot 2, of the Osborn Estates as shown on the plat of record in Plat Cabinet F, Slide 195B, Register's Office for Putnam County, Tennessee and more particularly described as a 15' easement beginning on a ½" pipe on the northern side of said 15' easement which pipe is located at the eastern end of a 50' easement; said pipe being the southeast corner of Cindy Verble (89/462) and further located 13-00-57 W 51.1' from a utility pole; said 15' easement continues northeastwardly along the existing gravel right-of-way to the south margin of said Lot 2, of the Osborn Estates.

All parties hereto do further agree that all the provisions, stipulations, powers and covenants in the said Declaration shall stand and remain unchanged and in full force and effect and shall be binding upon them except as changed or modified in express terms by this Amendment.

Witness our hands this ____ day of November, 2011.

DECLARANT:
Tennessee Parks and Greenways Foundation

OWNER:
Putnam County, Tennessee

By: _____

By: _____

GRANTOR:

Ruth Gentry Osborn

Ruth Gentry Osborn, the Successor Trustee
U/A/D May 3, 1996, of the Osborn Joint Revocable Living Trust Agreement

AMENDMENT TO DECLARATION OF CONSERVATION RESTRICTIONS
RECORDED IN RECORD BOOK 394, PAGE 380, REGISTER'S OFFICE FOR
PUTNAM COUNTY, TN

The Undersigned, Tennessee Parks and Greenways Foundation (the "Declarant") being the Declarant of the Declaration of Conservation Restrictions (the "Declaration"), Putnam County, Tennessee (the "Owner") being the owner of the Real Estate which is subject to the Declaration, and Ruth Gentry Osborn, the Successor Trustee U/A/D May 3, 1996, of the Osborn Joint Revocable Living Trust Agreement (the "Grantor") grantor of said real estate to the Tennessee Parks and Greenways Foundation.

WITNESSETH

That the aforesaid Declarant, Owner and Grantor are all of the Parties in interest with respect to the Declaration; and

All of the Undersigned have determined that Section 2.2 of the Declaration should be Amended as follows:

By deleting Section 2.2 of the Declaration in its entirety and inserting therefore the following:

2.2 There shall be no use of motorized vehicles on the Protected Property except as necessary to access trailhead parking or to conduct maintenance along designated County roadways, or as necessary to provide 1) ingress and egress from the north terminus of Fox Knob Road (a County Road) along an existing gravel drive northwardly to an existing driveway in the south boundary line of Lot 1, of the Osborn Estates as shown on the plat of record in Plat Cabinet F, Slide 195B, Register's Office for Putnam County, Tennessee, and to allow paving of said existing gravel drive, and 2) to provide ingress and egress to the south margin of Lot 2, of the Osborn Estates as shown on the plat of record in Plat Cabinet F, Slide 195B, Register's Office for Putnam County, Tennessee and more particularly described as a 15' easement beginning on a ½" pipe on the northern side of said 15' easement which pipe is located at the eastern end of a 50' easement; said pipe being the southeast corner of Cindy Verble (89/462) and further located 13-00-57 W 51.1' from a utility pole; said 15' easement continues northeastwardly along the existing gravel right-of-way to the south margin of said Lot 2, of the Osborn Estates.

The exceptions contained herein for the use of motorized vehicles for ingress and egress as described in 1) and 2) above are for the use and benefit of the owners of Lots 1 and 2, of the Osborn Estates only, their heirs, successors, and assigns.

All parties hereto do further agree that all the provisions, stipulations, powers and covenants in the said Declaration shall stand and remain unchanged and in full force and effect and shall be binding upon them, their heirs, successors and assigns, except as changed or modified in express terms by this Amendment.

Witness our hands this ____ day of November, 2011.

DECLARANT:

Tennessee Parks and Greenways Foundation

OWNER:

Putnam County, Tennessee

By: _____

Kathleen Williams, President and Executive Director

By: _____

Kim Blaylock, County Executive

GRANTOR:

Ruth Gentry Osborn

Ruth Gentry Osborn, the Successor Trustee

U/A/D May 3, 1996, of the Osborn Joint Revocable Living Trust Agreement

STATE OF TENNESSEE

COUNTY OF _____

PERSONALLY APPEARED before me, the undersigned authority, a Notary Public in and for said County and State, Kathleen Williams, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged herself to be President and Executive Director of Tennessee Parks and Greenways Foundation, the within named bargainor, and that she as such President and Executive Director, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of Tennessee Parks and Greenways Foundation herself as President and Executive Director.

WITNESS MY HAND and seal at office, this ____ day of _____, 2011.

NOTARY PUBLIC

My Commission Expires: _____

**STATE OF TENNESSEE
COUNTY OF PUTNAM**

PERSONALLY APPEARED before me, the undersigned authority, a Notary Public in and for said County and State, Kim Blaylock, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged herself to be County Executive of Putnam County, Tennessee, the within named bargainor, and that she as such Putnam County, Tennessee, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of Putnam County, Tennessee herself as County Executive.

WITNESS MY HAND and seal at office, this _____ day of _____, 2011.

NOTARY PUBLIC

My Commission Expires: _____

**STATE OF TENNESSEE
COUNTY OF PUTNAM**

PERSONALLY APPEARED before me, the undersigned authority, a Notary Public in and for said County and State, Ruth Gentry Osborn, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who, upon oath, acknowledged that she executed the foregoing instrument for the purposes therein contained.

WITNESS MY HAND and official seal on this _____ day of _____, 2011.

NOTARY PUBLIC

My Commission Expires: _____

This Instrument prepared by David W. Ledbetter, Attorneys
P.O. Box 715, Cookeville, TN 38503

EASEMENT DEED

This easement made on the ____ day of _____, 2011, by and between ***Putnam County, Tennessee***, (hereinafter called "First Party"), and ***Ruth Gentry Osborn and Ruth Gentry Osborn, as Trustee of the Family Trust under the Merle E. Osborn and Ruth Gentry Osborn Revocable Living Trust dated 5/3/96, as amended and restated in its entirety on 10/2/07***, (hereinafter called "Second Party"),

Whereas First Party represents and warrants that it owns and has fee simple title to the real property hereinafter described, and for and in consideration of the sum of TEN DOLLARS (\$10.00) cash in hand paid and other good and valuable consideration, the receipt of which is hereby acknowledged, First Party, for themselves, their heirs and assigns, grant and convey unto Second Party, their heirs and assigns, a perpetual easement in, to, upon and over all the following described property:

Lying and being in the Third Civil District of Putnam County, Tennessee:

Beginning at the north terminus of Fox Knob Road (a County Road) along an existing gravel drive northwardly to an existing driveway in the south boundary line of Lot 1 of the Osborn Estates as shown in Plat Cabinet F, Slide 195B, Register's Office for Putnam County, Tennessee.

PREVIOUS AND LAST conveyance being a Deed from Tennessee Parks and Greenways Foundation to Putnam County, Tennessee, of record in Record Book 427, Page 341, Register's Office, Putnam County, Tennessee.

Said easement is given for the sole purpose of ingress and egress and it is agreed and understood that it is not to be construed as an easement given to the exclusion of the First Party, their heirs and assigns, or to others later granted a similar right.

To have and to hold said easement unto the Second Party, its heirs and assigns forever.

IN WITNESS WHEREOF, the First Party has duly executed this easement deed.

"First Party"

Putnam County, Tennessee

By: _____
Kim Blaylock, County Executive

STATE OF TENNESSEE
COUNTY OF PUTNAM

PERSONALLY APPEARED before me, the undersigned authority, a Notary Public in and for said County and State, Kim Blaylock, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged herself to be County Executive of Putnam County, Tennessee the within named bargainor, and that she as such County Executive, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of Putnam County, Tennessee herself as County Executive.

Witness my hand and official seal at office, this _____ day of November, 2011.

Notary Public

My Commission expires: _____

The Chairman asked for discussion on the motion to approve an Amendment to Declaration of Conservation restrictions recorded in Record Book 394, Page 380, Register's Office for Putnam County, TN and an Easement Deed. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve an Amendment to Declaration of Conservation restrictions recorded in Record Book 394, Page 380, Register's Office for Putnam County, TN and an Easement Deed. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A
RESOLUTION OF PUTNAM COUNTY, TENNESSEE BOARD OF COMMISSIONERS
REGARDING VACANCY**

Commissioner Michael Medley moved and Commissioner Tom Short seconded the motion to approve a Resolution of Putnam County, Tennessee Board of Commissioners Regarding Vacancy.

(SEE ATTACHED)

RESOLUTION

RESOLUTION OF PUTNAM COUNTY, TENNESSEE BOARD OF COMMISSIONERS REGARDING VACANCY

WHEREAS, long-time Putnam County Commissioner Andy Honeycutt passed away on November 20, 2011; and,

WHEREAS, Commissioner Honeycutt's death has created a vacancy on the Putnam County Commission; and,

WHEREAS, Tennessee Code Annotated §5-1-104 states in part:

© Notwithstanding any provision of law or any provision of any charter of a metropolitan government to the contrary, whenever an election is held to fill a vacancy in a county office that is elected from districts, including, but not limited to, county school board members, county legislative body members, county highway commissions, and constables, the county legislative body may provide by resolution duly certified to the county election commission that persons qualifying as candidates shall be elected from the most recently adopted reapportionment plan in the county. If the county legislative body requires the election to be held using districts as adopted in the most recently adopted reapportionment plan in the county, the county legislative body shall specify to the county election commission which district shall be used to fill the vacancy by election.

NOW, THEREFORE, in consideration of this fact, the Putnam County Commission, being in regular session in the Putnam County Courthouse on the 21st day of November, 2011, hereby resolves:

1. Pursuant to Tennessee Code Annotated §5-1-104, persons qualifying as candidates to fill the current vacancy on the Putnam County Commission, District 4, shall be elected from the most recently adopted reapportionment plan in the county. As such, the Putnam County Commission hereby specifies to the Putnam County Election Commission that District 4 shall be used to fill the vacancy by election.

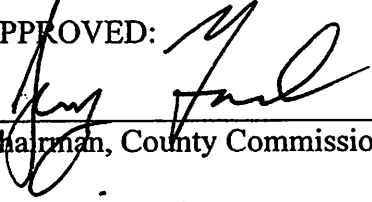
2. This resolution shall take effect upon adoption, the general welfare requiring it.

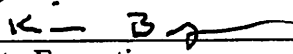
This the 21ST day of November, 2011.

ATTEST:

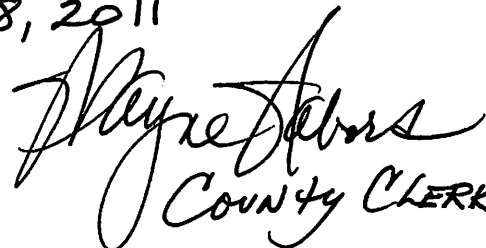

County Clerk

APPROVED:


Chairman, County Commission


County Executive

** FOOTNOTE: CERIFIED to THE PUTNAM County
ELECTION Commission Office
ON NOV. 28, 2011


County CLERK

The Chairman asked for discussion on the motion to approve a Resolution of Putnam County, Tennessee Board of Commissioners Regarding Vacancy. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve a Resolution of Putnam County, Tennessee Board of Commissioners Regarding Vacancy. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

November 3, 2011

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To allocate budget for Cummins I AM Grant funds.
- To budget insurance proceeds from bus accident.
- To allocate federal funds awarded for high cost, special education students.
- To budget for E4TN grant.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 3-Nov-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	49700	Insurance Recovery	-	960.87		960.87
2	141	72710-453	Vehicle Parts	83,384.00		960.87	84,344.87
3							
4							
5							
6							
7							
8							
				-			
				83,384.00	960.87	960.87	85,305.74

Explanation: To budget insurance proceeds from bus accident.

Requested by: _____
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: M. McRay 10/19/2011
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: November 4, 2011

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	47143-FED	Revenue			53,089.05	
2	141	71200-163-FED	Educational Assistant		28,625.05		28,625.05
3	141	71200-201-FED	Social Security		970.00		970.00
4	141	71200-204-FED	State Retirement		3,008.00		3,008.00
5	141	71200-207-FED	Medical Insurance		15,171.00		15,171.00
6	141	71200-212-FED	Employer Medicare		415.00		415.00
7	141	71200-725-FED	Equipment		3,300.00		3,300.00
8	141	72220-399-FED	Contracts		1,600.00		1,600.00
							-
							-
							-
							-
					53,089.05	53,089.05	

Explanation:

To allocate federal funds awarded to Putnam County Schools for high cost expenditures of special education students to be budgeted and expended as general purpose funds and expended in FY12.

Requested by:

Melanie Bassell
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Mark McLay
Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee:

Recommended for Approval No Recommendation

Date:

Action by County Commission:

Approved

Not Approved

Date:

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 3-Nov-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43541-E4TN	Contract for Administrative Services With Other LEA's	-	10,900.00		10,900.00
2	141	72210-138-E4TN	Instructional Computer Personnel	-		4,520.00	4,520.00
3	141	72210-189-E4TN	Other Salaries and Wages	-		4,210.00	4,210.00
4	141	72210-201-E4TN	Social Security	-		540.00	540.00
5	141	72210-204-E4TN	State Retirement	-		790.00	790.00
6	141	72210-207-E4TN	Medical Insurance	-		460.00	460.00
7	141	72210-212-E4TN	Employer Medicare Liability	-		130.00	130.00
8	141	72210-355-E4TN	Travel	-		250.00	250.00
				-			
				-	10,900.00	10,900.00	21,800.00

Explanation: To budget for E4TN Grant

Requested by: _____
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: Mark McQuinn 10/25/11
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

Anna Ruth Burroughs

Terry Randolph

Chris Savage

Reggie Shanks

Joe Trobuagh

Michael Medley

Eris Bryant

Sue Neal

Jonathan Williams

Daryl Blair

Kevin Maynard

Kim Bradford

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE CAPITAL PROJECTS FUND IN THE AMOUNT OF \$2,500

Commissioner Mike Atwood moved and Commissioner Steve Pierce seconded the motion to approve Budget Amendments to the Capital Projects Fund in the amount of \$2,500.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Capital Projects Fund

Date: November 7, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
171	577000-799	Flood Control Capital Outlay	10,000		2,500	12,500	0
171	47590	Federal Through State	0		2,500	2,500	9,606 Received

Explanation: Flood Control Funding

Requested By:
Kim Blaylock

The Chairman asked for discussion on the motion to approve Budget Amendments to the Capital Projects Fund in the amount of \$2,500. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Capital Projects Fund in the amount of \$2,500. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobuagh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND IN THE AMOUNT OF \$290,000

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$290,000.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Solid Waste Fund

Date: November 7, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
116	55710-335	Maint & Repair (Bldgs) <i>Repair of Floor at Transfer Station</i>	35,000		60,000	95,000	8,595
116	55710-718	Motor Vehicles <i>Replacement of Solid Waste Dump Truck</i>	10,000		230,000	240,000	6,500
116	39000	Fund Balance		290,000			

Explanation: See Above

Requested By: Keith Street

The Chairman asked for discussion on the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$290,000. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$290,000. The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

Anna Ruth Burroughs

Terry Randolph

Chris Savage

Reggie Shanks

Joe Trobuagh

Michael Medley

Eris Bryant

Sue Neal

Jonathan Williams

Daryl Blair

Kevin Maynard

Kim Bradford

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO REFUND 2009 PROPERTY TAX TO THE MUSTARD SEED RANCH IN THE AMOUNT OF \$479.83

Commissioner Mike Atwood moved and Commissioner Ron Williamson seconded the motion to approve to refund 2009 property tax to the Mustard Seed Ranch in the amount of \$479.83.

(SEE ATTACHED)

46

47

**REFUND ON TAXES
AS PER TRUSTEE AND PROPERTY ASSESSOR**

Refund from 2009 Tax Year

<u>COUNTY GENERAL</u>	<u>SCHOOLS</u>	<u>ROADS</u>	<u>DEBT SERVICE</u>	<u>SOLID WASTE</u>	<u>IND/ECON</u>	<u>CAPITAL PRJ.</u>	<u>TOTAL</u>
162.27	164.01	15.70	94.22	34.90	5.23	3.50	\$479.83

SEME Foundation Inc.
Mustard Seed Ranch

STATE OF TENNESSEE
CHANGE OF ASSESSMENT NOTICE
CERTIFICATION

The Assessor of Property Office hereby certifies the change shown to be correct for the 2009
tax year and authorizes the change to be made on the tax book.

To:

County Trustee

City Recorder

City: Algood
Baxter
Cookeville
Monterey

Receipt 30534

From: Putnam County Property Assessor

Date: 10/25/2011

Dist 01 Map 018 Gp Cmap 018 Parcel 6.00 P/I S/I 000

ADD

CHANGE

DELETE

REFUND

Property Owners Name:

SEME Foundation Inc

Previous Appraisal

93700

Revised Appraisal

28,700

Previous Assessment

23425

Revised Assessment

25%
7175

Lot or Acreage Change

75.35 Non-Exempt
G/B

Reason for order:

SBOE exempt 40 acres & buildings effective 1-1-2009.

Received from the State 10-25-2011

Send Corrected Notice to:

Mustard Seed

Land

28700

Improvements

0

Total

28700

Previous

644

Revised Tax

190

Difference

454

Rhonda L. Chaffin
Rhonda L. Chaffin, Property Assessor

Received by

Date

48

Pat
4-1-11

The Chairman asked for discussion on the motion to approve to refund 2009 property tax to the Mustard Seed Ranch in the amount of \$479.83. There was none.

The Chairman asked the Commissioners to vote on the motion to approve to refund 2009 property tax to the Mustard Seed Ranch in the amount of \$479.83. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobuagh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT WILLIAM T. (BILL) SMITH AND RICHARD GODSEY BE APPOINTED TO THE CLEAN COMMISSION BOARD OF APPEALS FOR 3 YEAR TERMS TO EXPIRE NOVEMBER 2014

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to appoint William T. (Bill) Smith and Richard Godsey to the Clean Commission Board of Appeals for 3 year terms to expire November 2014.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to appoint William T. (Bill) Smith and Richard Godsey to the Clean Commission Board of Appeals for 3 year terms to expire November 2014. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Michael Medley moved and Commissioner Daryl Blair seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected November 21, 2011

LINDA BEATY	JEFFERY S JACKSON
REBECCA BRADY	JOHN BYCE JOHNSON
AUDRA CHINN	DEBOARH KESSLER
MAXINE V FRASIER	DEBORAH L LAYTON
NICOLE M GAFFORD	JAMES A LYNN
MATTHEW A GARRETT	WHITNEY M MAPES
JOE HARPE	TERRI C MCWILLIAMS
BRENT HART	MARILYN A MULLINIX
ROBERTA M HAWN	CHERYL M MYERS
PATRICIA ANN HERTZFELDT	RYAN SMITH
LANETTE E HILL	LARRY WILEY
MINDY HOGG	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: COUNT ANDY HONEYCUTT PRESENT FOR THE NOVEMBER 14, 2011 FISCAL REVIEW COMMITTEE MEETING IN ORDER FOR FAMILY TO RECEIVE PAYMENT FOR THAT MEETING

Commissioner Reggie Shanks moved and Commissioner Joe Trobaugh seconded the motion to count Andy Honeycutt present for the November 14, 2011 Fiscal Review Committee Meeting in order for family to receive payment for the meeting.

The Chairman asked for discussion on the motion to count Andy Honeycutt present for the November 14, 2011 Fiscal Review Committee Meeting in order for family to receive payment for the meeting. There was none.

The Chairman asked the Commissioners to vote on the motion to count Andy Honeycutt present for the November 14, 2011 Fiscal Review Committee Meeting in order for family to receive payment for the meeting. The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

Anna Ruth Burroughs

Terry Randolph

Chris Savage

Reggie Shanks

Joe Trobuagh

Michael Medley

Eris Bryant

Sue Neal

Jonathan Williams

Daryl Blair

Kevin Maynard

Kim Bradford

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

**MOTION RE: RATIFICATION OF COUNTY EXECUTIVE KIM BLAYLOCK'S
APPOINTMENTS TO THE E-911 BOARD AS FOLLOWS:**

BOB DUNCAN

JERRY ABSTON

PAUL SWALLOWS

4 YEAR TERMS

TO EXPIRE NOVEMBER 2015

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to approve County Executive Kim Blaylock's appointments to the E-911 Board.

The Chairman asked for discussion on the motion to approve County Executive Kim Blaylock's appointments to the E-911 Board. There was none.

The Chairman asked for a voice vote on the motion to approve County Executive Kim Blaylock's appointments to the E-911 Board. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

CITIZEN OF THE MONTH FOR NOVEMBER 2011: PHILLIP GIBBONS

SPECIAL AWARD FOR MONTH: TAMMY LEAGUE

(SEE ATTACHED)

CITIZEN OF THE MONTH

NOVEMBER 2011

PHILIP GIBBONS

See the attached lists for Philip Gibbons.

SPECIAL AWARD

NOVEMBER 2011

TAMMY LEAGUE

See attached letter from Commissioner Terry Randolph and Herald-Citizen newspaper article.

Philip Gibbons list of activities and other interests in Putnam and surrounding counties:

Leisure Services Advisory Board

YMCA Board

Cookeville Regional Medical Center Foundation Board

Member of Algood Lions Club

Honorary Member of Putnam County Shriners

Media Representative for Alzheimer's TN

Public Address Announcer for Tennessee Tech Football

Public Address Announcer for Tennessee Tech Women's Basketball

Candidate reader at Tennessee Tech Graduations

Co-Host of WCTE Great TV Auction

Stage Host for Cookeville's Fall Fun Fest

Stage Host for 4th of July Celebration in Algood

Master of Ceremonies for Centennial Celebration in Algood

Media Spokesperson for Bark in the Park in Algood

Master of Ceremonies for St. Jude concert at Delmonaco Winery

Host for Sutton Ole Time Music Hour radio show in Granville

Grand Marshall of Granville, TN Christmas Parade (2010)

Master of Ceremonies for Leadership Putnam event held at Delmonaco Winery

Stage Host at CMA Music Fest in Nashville

Master of Ceremonies for TN Dept. of Tourism event held at Fontanel in Nashville

Guest Announcer on Grand Ole Opry

Celebrity Captain on the General Jackson Showboat

Cathy Reel

From: Sue Gibbons [sgibbons@wcte.org]
Sent: Wednesday, November 02, 2011 10:56 AM
To: creel@wallboardsupply.com
Subject: Re: Philip Gibbons

daughter - Julie Gibbons, age 25, attended TTU from 2004 to 2007 and was then accepted into UT Health Science Center College of Pharmacy and graduated with honors in May 2011. She currently works at Walmart Pharmacy in Algood as a staff pharmacist.

daughter - Leann Gibbons, age 23, graduated Dec. 2010 from TTU with a degree in Business Administration with a concentration in Marketing. She currently works at local office for Alzheimer's Tennessee, Inc. in Community Relations.

better half - Sue Gibbons, age older, worked 13 years at local radio station WPTN/WGSQ (where she met Philip) as Office Manager/Traffic Director. She has been working for over 25 years at WCTE, local public television station, as Traffic Manager and currently as Programming Operations Manager.

Use what you want...let me know about dates ASAP and thanks so much for what you do!!!

Sue

----- Original Message -----
From: Cathy Reel
To: 'Sue Gibbons'

Terry C. Randolph
County Commissioner 5th District
3509 Tolbert Drive
Cookeville, TN 38506
931-854-1760

10-10-11

Dear Awards Committee,

On behalf of the Putnam County School Transportation Department and the citizens of Putnam County, I am honored to recommend Tammy League for this month's citizenship award.

A few weeks ago a hero emerged from a quaint little apple orchard in buffalo valley. Unassuming and unknowing that this day was going to be any different than any other day in the valley, Tammy League, went about her business helping her family harvest apples. Then out of nowhere something happened. An ordinary person did something extraordinary. After all, that's what heroes are, ordinary people caught in unique situations, performing above and beyond what they thought they were capable of.

I submit an article written in the herald-citizen on October 5, 2011 that describes such an event.

Sincerely,



Terry C. Randolph

New! Online Business Directory
Herald-Citizen's
BusinessCookeville.com

Find what you're
searching for...
Food, Lodging, Autos, More!

Cookeville
77°F
AccuWeather.com

Weather Forecast

October 10, 2011

Jobs

Real Estate

Cars

Classifieds

Obituaries

News

Sports

Obituaries

Opinion

Editorials

Letters to Editor

Columnists

Living

Schools

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Religion

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The Wire

Order Photos



School bus driver uses emergency training to save man

by Bailey Darrow

4 days ago | 2740 views | 0 | 8 | | |

BUFFALO VALLEY -- Tammy League doesn't admit that she's a hero, but Eddie Thompson insists that she is.

A school bus driver for 27 years, League helps run Hurricane Hollow Apple Orchard in Buffalo Valley.

League was cleaning apples at the orchard on the day that the Thompsons came to pick up a batch. Going about her normal tasks, League suddenly heard her mother screaming for help.

"That was when I came around and saw what looked like a creek of blood flowing," League said.

Eddie Thompson had had a surgery several weeks prior and one of the incision points unexpectedly began to bleed. Thompson was losing a lot of blood, quickly.

League's instincts turned to the training that she goes through each year as a bus driver. For 27 years, League had been trained annually on what to do in a medical emergency.

Thompson's wife called 911 and League ran to her bus, got safety gloves from the first-aid kit and ran to Thompson's aid.

Because the orchard is in a more remote part of the county, League spent 20 minutes applying pressure to the wound before the emergency workers could make it to the scene.

Herald Citizen - School bus driver uses emergency training to save man

"I stayed pretty calm," League said. "I usually stay pretty calm in situations like that. I just stayed there and held the pressure on it with towels until the ambulance got there."

By the time the ambulance had arrived, the bleeding had stopped, but Thompson had lost a dangerous amount of blood.

Thompson was taken to the emergency room and placed in intensive care.

Doctors told Thompson that his incident was very rare. A hole in one of his veins had opened up and caused him to bleed so excessively that, had League not been there to stop the bleeding, he would have bled to death.

Doctor's told Thompson that, because of the location of the bleeding and his recent surgery, if League had applied any more or less pressure than she did in any spot even inches away from the incision, he could have lost his leg. Thompson had to have further surgery, but says he is thankful to be alive and have use of both of his legs.

"I knew that he had had surgery so I knew I needed to stay right on top of that one spot," League said.

League called her boss and the emergency worker responsible for the annual emergency training she undergoes the next day and told them about how she had used her training as a bus driver to help Thompson.

"I wanted them to know that every time they get up there and talk about this stuff it isn't falling on deaf ears," League said.

In all of her years as a bus driver, League said she has never had to deal with an emergency so severe as Thompson's.

"I feel like the Lord put me in that place and put her in my life for a reason and that was to save my life," Thompson said.

With Thompson recovering and out of the hospital, he and his wife met with League recently to thank her for what she had done.

"I can never repay her for what she has done for me," Thompson said.

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similar stories

ADJOURN:

Commissioner Michael Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

FISCAL REVIEW COMMITTEE MINUTES

October 10, 2011

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Daryl Blair	Present
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
Andy Honeycutt	Absent	Chris Savage	Present

Item #1 *Budget amendments to GPS*

Motion: **Recommends approval of budget amendments to the General Purpose School fund as presented.**

Made By: Medley
Seconded: Neal

VOICE VOTE

APPROVED

Item #2 *Capital Projects Fund*

Motion: **Recommends approval of budget amendments to the Capital Projects Fund in the amount of \$2,500.**

Made By: Neal
Seconded: Ford

VOICE VOTE

APPROVED

Item #3 *Amendments to the Solid Waste Fund*

Motion: **Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$290,000.**

Made By: Neal
Seconded: Pierce

VOICE VOTE

APPROVED

Item #4 *Mustard Seed Ranch tax refund*

Motion: **Recommends approval of a 2009 property tax refund to the Mustard Seed ranch in the amount of \$479.83.**

Made By: Duncan
Seconded: Medley

VOICE VOTE

APPROVED

Item #5 *Debt Management Policy*

Motion: **Recommends to defer for 30 days until further study.**

Made By: Duncan
Seconded: Medley

VOICE VOTE

APPROVED

Item #6 **Quarterly reports - will be on full commission agenda for approval**

Item #7 **Any other business**

NONE

ADJOURNED

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 7, 2011

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, November 14, 2011, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendment to the Capital Project Fund.
3. Consider budget amendment to the Solid Waste Sanitation Fund.
4. Consider approval to refund 2009 property taxes to the Mustard Seed Ranch in the amount of \$479.83.
5. Discuss Debt Management Policy.
This will be forwarded to you as soon as it is completed
6. Any discussion on quarterly reports.
7. Any other business that needs to be reviewed by the Fiscal Review Committee.

NOTE: THERE WILL NOT BE A MEETING ON THURSDAY THIS MONTH.

**PLANNING COMMITTEE
MINUTES
November 14, 2011**

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Absent
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Absent	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

Item #1 *Resolution amending Judicial Commissioner rules*

Motion: **Recommends approval of a Resolution to amend rules regarding Judicial Commissioners.**

Made By: Martin
Seconded: Short

VOICE VOTE

APPROVED

Item #2 *Hear from David Andrews about transporting inmates to Davidson County.*
Sheriff Andrews addressed the committee about the possibility of transporting inmates to Davidson County due to overcrowding in other Counties as well as our jail. This will be at the rate of \$68.00 Per day.
After discussion no motion was made at this time.

NO MOTIONS MADE

Item #3 *Any other business*
Redistricting Resolution that was added at the beginning of agenda.
Note that Shanks voted "NO" to add

Motion: **Recommends approval of a Resolution to adopt a redistricting plan for Putnam County Board of Education.**

Made By: Martin
Seconded: Trobaugh

VOICE VOTE

APPROVED

ADJOURNED

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 7, 2011

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, November 14, 2011, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider resolution to amend rules regarding Judicial Commissioners.
2. Hear from Sheriff David Andrews about transporting inmates to Davidson County.
3. Any other business that needs to be reviewed by the Planning Committee.

NOTE: THERE WILL NOT BE A MEETING ON THURSDAY THIS MONTH.

Nominating Committee Minutes
November 14, 2011
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 5:45 pm with the following committee members were present;

Jim Martin
Jerry Ford
Mike Atwood
Eris Bryant
Scott Ebersole

Item #1 Discuss appointments to the Clean Commission Board of Appeals
 Current members that terms expire (3year terms)

Chairman Martin noted that no member can serve more than two consecutive terms.

William T (Bill) Smith and Richard Godsey were contacted to serve and they are willing to serve.

A motion was made to nominate both.

Motion Passed

Looking forward to December business, there are no committee appointments on the schedule at this time.

No other business needing to be discussed, meeting was adjourned.

The Path to Planning

Fundamentals:

Values
Mission
Vision

Remember this?
Were the ideas good?
Are we closer to them?

Strategic Issues

SWOT Analysis
Gaps Analysis
Environmental Scan

Technicals

1. Strategic Goals
2. Strategies to achieve goals
3. Leading Indicators of Success (Milestones)
4. Metrics by year
5. Yr. 1 Action Plans, champion(s), and date of completion
6. Yr. 2 Action Plans, champion(s), and date of completion
7. Yr. 3 Action Plans, champion(s), and date of completion

GOAL 1: Establish a Long Range Plan:

Capital Projects:

YR1: Develop/List priorities

YR2: Acquire land

YR3: Implement highest priorities

Goal 1 Elements as posed by Commissioners

- Long range plan
- Develop and implement a plan to provide water to all county residents by year end 2011
- Fire and water utilities
- 5 & 10 year long range plan
- Capital projects
- Complete the next phase of school building program by year end 2011.
(Monterrey High School & Baxter Middle

Bonita Barger - bbarger@ntech.edu

Brad S. Gray - bgray@peabodyglobal.com

STRATEGIC PLANNING GOALS: 01/22/2011

GOAL 2: Communication, Education, Informed Decisions, Release of
Personal Agendas

GOAL 2 Elements as posed by Commissioners

- Commission effectiveness
- Reduce the size of the Commission to fewer than 20 and an odd number by the next election

GOAL 3: Tax Equity (increase revenue without raising tax rate)

GOAL 3 Elements as posed by Commissioners

- Alternative sources of revenue
- Funding source
- Financial Management Act

GOAL 4: Develop and Implement a County-wide Land Use Plan by
Fiscal Year End 2013

GOAL 4 Elements as posed by Commissioners

- Implement a County Land Use plan by year end 2013
- Land and financial needs long range planning
- Land use
- Zoning