

MINUTES
OF
PUTNAM COUNTY COMMISSION
APRIL 21, 2014

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 21, 2014 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Chris Savage and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman Chris Savage, recognized Jeremiah Tatum, Minister of Willow Avenue Church of Christ for the Invocation.

The Chairman Chris Savage, recognized Commissioner Eris Bryant to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood

ABSENT:

David Gentry	Cathy Reel
--------------	------------

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVAL OF THE AGENDA

Commissioner Mike Medley moved and Commissioner Ron Williamson seconded the motion to Approve the Agenda.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, April 21, 2014 6:00PM**

**Presiding: Honorable Chris Savage
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 8*
- 3. Pledge to the Flag of the United States of America** *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 - 1. Planning Committee**
 - a. Recommends approval for Glenn Jones to get some estimates on the costs associated with the modifications and improvements to the fairgrounds in order to provide additional parking.
 - b. Recommends approval to transfer the following vehicles from the Putnam County Ambulance Service to the City of Monterey:
2005 Ford F-450 VIN# 1FDX46PXSEA34803
2008 Ford F-450 VIN# 1FDAF46R59EA31983

2. Fiscal Review Committee

- a. Recommends approval for the County Executive to apply for and administer the Litter Grant from the Tennessee Department of Transportation.
- b. Recommends approval of budget amendments to the General Purpose School Fund.

3. Nominating Committee

- a. Recommends approval to appoint Dr. Sullivan Smith as Medical Examiner for a 2 year term to expire April 2016.
- b. Consider the following to serve on the Tax Equalization Board for 2 year terms to expire April 2016:

North	Randy Carlile
	Gary Bush
South	Julie Gibson
	Perry Nash
East	Ronnie Franz
	Charles Looper
West	Arlene Bush

Consider one representative from each region

- c. Consider interim appointment for Assessor of Property from the following list:

Ellen Thurman
Barbara Bandy
Tom Thompson
Larry G. O'Rear
Whitney Mapes

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Hear from Bharat Soni, Ph.D. about Regional Economic and Community Development Innovation Center at Tennessee Tech.

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Daryl Blair seconded the motion to approve the Minutes of the March 17, 2014 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the March 17, 2014 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR GLEN JONES TO GET SOME ESTIMATES ON THE COSTS ASSOCIATED WITH THE MODIFICATIONS AND IMPROVEMENTS TO THE FAIRGROUNDS IN ORDER TO PROVIDE ADDITIONAL PARKING

Commissioner Mike Atwood moved and Commissioner Steve Pierce seconded the motion to approve for Glen Jones to get some estimates on the costs associated with the modifications and improvements to the Fairgrounds in order to provide additional parking.

5

The Chairman asked for discussion on the motion to approve for Glen Jones to get some estimates on the costs associated with the modifications and improvements to the Fairgrounds in order to provide additional parking. The Commissioners discussed the motion.

MOTION RE: SUSPEND THE RULES TO HEAR THE PRESENTATION BY GLEN JONES THAT WAS REQUESTED BY THE PLANNING COMMITTEE TO BE PRESENTED AT THE APRIL COMMISSION MEETING OF PROPOSED IMPROVEMENTS TO THE PUTNAM COUNTY FAIRGROUNDS

Commissioner Eris Bryant moved and Commissioner Kim Bradford seconded the motion to suspend the rules to hear the presentation by Glen Jones that was requested by the Planning Committee to be presented at the April Commission Meeting of proposed improvements to the Putnam County Fairgrounds.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to suspend the rules and hear the presentation by Glen Jones that was requested by the Planning Committee to be presented at the April Commission Meeting of proposed improvements to the Putnam County Fairgrounds. The motion must pass by 2/3 majority. The Commissioners voted as follows:

FOR:

Scott Ebersole
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Joe Trobaugh

Eris Bryant
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Marsha Bowman
Steve Pierce
Mike Atwood

AGAINST:

Tom Short
Reggie Shanks
Mike Medley

Sue Neal
Jonathan Williams
Bob Duncan

ABSENT:

David Gentry

Cathy Reel

The Clerk announced sixteen (16) voted for, six (6) voted against, zero (0) abstained, and two (2) absent. The motion carried.

6

Glen Jones gave a presentation of proposed improvements to the Putnam County Fairgrounds.

MOTION RE: DEFER ANY FURTHER ACTION UNTIL MR. JONES OR WHOEVER IS APPOINTED FAIRGROUNDS MANAGER

Commissioner Jonathan Williams moved and Commissioner Joe Trobaugh seconded the motion to defer any further action until Mr. Jones or whoever is appointed Fairgrounds Manager.

The Chairman asked the Commissioners for a voice vote to the motion to defer any further action until Mr. Jones or whoever is appointed Fairgrounds Manager. The motion carried.

MOTION RE: PLANNING COMMISSION RECOMMENDS APPROVAL TO TRANSFER THE FOLLOWING VEHICLES FROM THE PUTNAM COUNTY AMBULANCE SERVICE TO THE CITY OF MONTEREY:

2005 FORD F-450 VIN# 1FDX46PXSEA34803

2008 FORD F-450 VIN# 1FDAF46R59EA31983

Commissioner Jonathan Williams moved and Commissioner Jim Martin seconded the motion to approve the transfer of the following vehicles from the Putnam County Ambulance Service to the City of Monterey:

2005 Ford F-450 VIN#1FDX46PXSEA34803

2008 Ford F-450 VIN # 1FDAF46R59EA31983.

(SEE ATTACHED)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Dr; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

April 8, 2014

Putnam County Commission

RE: Old Ambulance Chassis

We have two old ambulance chassis that are not being used anymore. Both trucks have major mechanical problems and would be costly to repair. We recommend they be made surplus and be given to Monterey City.

They are:

2005 FORD F-450 VIN# 1FDXF46PXSEA34803

2008 FORD F-450 VIN# 1FDAF46R59EA31983

Respectfully



Randy Porter, Director

8

Sgt. Larry Bates



City of Monterey, Tennessee

POLICE DEPARTMENT

711 East Commercial Ave, Monterey In, 38574

Ref: 2005 FORD VIN# 1FDXF46PXSEA34803

Ref: 2008 FORD VIN# 1FDAF46R59EA31983

Dear Mr. Raddy Porter,

April 8th 2014

Please except this letter of request for the two Ford trucks as listed below, they will be used for the City of Monterey and the Police Departments Special Response Team during a crisis call out, the second truck will be given to the city garage to be used on the street department. If you have any questions please feel free to call me.

Thanks, Sgt. Larry Bates

COURAGE

The Chairman asked for discussion on the motion to approve the transfer of the following vehicles from the Putnam County Ambulance Service to the City of Monterey: 2005 Ford F-450 VIN#1FDX46PXSEA34803 and 2008 Ford F-450 VIN # 1FDAF46R59EA31983. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE COUNTY EXECUTIVE TO APPLY FOR AND ADMINISTER THE LITTER GRANT FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve the County Executive to apply for and administer the Litter Grant from the Tennessee Department of Transportation.

(SEE ATTACHED)

10

AUTHORIZATION RESOLUTION

Resolution authorizing submission of an application for a Litter and Trash Collection Grant from the Tennessee Department of Transportation and authorizing the acceptance of said Grant.

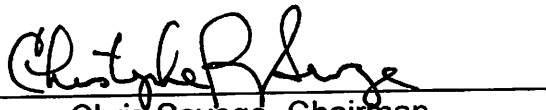
WHEREAS, Putnam County, Tennessee intends to apply for the aforementioned grant from the Tennessee Department of Transportation; and

WHEREAS, the contract for the grant will impose certain legal obligations upon Putnam County, Tennessee;

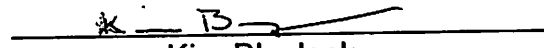
NOW THEREFORE BE IT RESOLVED:

1. That Kim Blaylock, County Executive, is authorized to apply on behalf of Putnam County, Tennessee for a Litter and Trash Collection Grant from The Tennessee Department of Transportation.
2. That should said application be approved by the Tennessee Department of Transportation, then Kim Blaylock, County Executive, is authorized to execute contracts or other necessary documents which may be required to signify acceptance of Litter and Trash Collection Grant by Putnam County, Tennessee

Duly passed and approved by the Putnam County Board of Commissioners this 21st day of April, 2014.

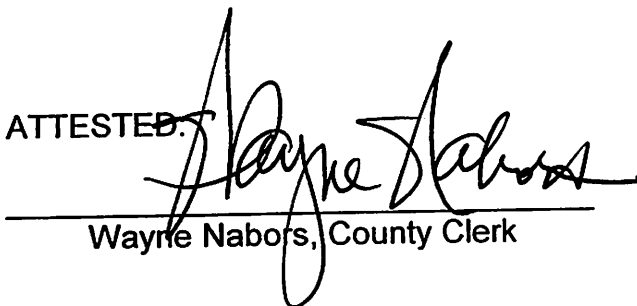


Chris Savage, Chairman
Putnam County Commission



Kim Blaylock
Putnam County Executive

ATTESTED:



Wayne Nabors, County Clerk



The Chairman asked for discussion on the motion to approve the County Executive to apply for and administer the Litter Grant from the Tennessee Department of Transportation. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood

ABSENT:

David Gentry

Cathy Reel

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

12

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education

Dr. Janet Moore, Chair
Eric Brown, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Kim Cravens
Dawn Fry
Jerry Maynard
David McCormick

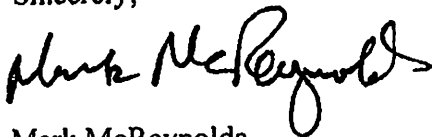
April 1, 2014

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget BEP Growth Money for three additional buses and additional technology needs.
- To budget allocation from TN Dept of Labor for critical needs to serve adult ESOL students.
- To correct Adult Education Grant in order to match to grant award amount.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 3-Apr-14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	46511	Basic Education Program	42,121,000.00	361,000.00		42,482,000.00
2	141	72710-729	Transportation Equipment	180,000.00		269,950.00	449,950.00
3	141	71100-722-01607	Instructional Supplies and Materials (Technology)	189,100.00		91,050.00	280,150.00
				42,490,100.00	361,000.00	361,000.00	43,212,100.00

Explanation: To budget BEP Growth Money for 3 buses and additional technology needs.

Requested by: _____ Supervisor _____ Recommended for Approval: _____ Official / Department Head _____

Reviewed by: Mark McKeown Chief Financial Officer _____

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

Department: Adult Education

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	71600-429 ELCiv2	Instructional Materials		1,411.00		1,411.00
2	141	71600-790 ELCiv2	Equipment		8,899.00		8,899.00
3		46590-ELCIV2	Revenue from State			10,310.00	(10,310.00)
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
					10,310.00	10,310.00	

Explanation: Allocation from Tennessee Department of Labor for critial needs to serve adult ESOL students.

Requested by: Lynda Breeden
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approved

Not Approved

Date:

Putnam County Budget Amendment / Line Item Transfer Authorization Form

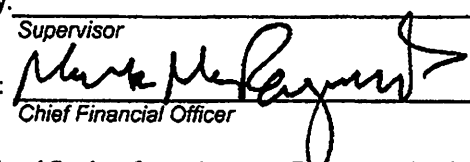
Department: _____

DATE: 3-Apr-14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Decrease	Requested Approval Amount
1	141	71600-189-01003	Other Salary and Wages	24,461.00		24,461.00	-
2	141	71600-201-01003	Social Security	1,819.91		1,517.00	302.91
3	141	71600-204-01003	State Retirement	2,927.37		2,502.00	425.37
4	141	71600-206-01003	Life Insurance	28.00		28.00	-
5	141	71600-207-01003	Medical Insurance	5,237.00		5,237.00	-
6	141	71600-208-01003	Dental Insurance	153.00		153.00	-
7	141	71600-210-01003	Unemployment	65.00		65.00	-
8	141	71600-212-01003	Employer Medicare Liability	424.72		355.00	69.72
9	141	71600-429-01003	Instructional Supplies	1,268.00		500.00	768.00
10	141	72260-162-01003	Clerical Personnel	27,128.00		27,128.00	-
11	141	72260-201-01003	Social Security	1,682.00		1,682.00	-
12	141	72260-204-01003	State Retirement	2,775.00		2,775.00	-
13	141	72260-206-01003	Life Insurance	28.00		28.00	-
14	141	72260-207-01003	Medical Insurance	13,423.00		13,423.00	-
15	141	72260-208-01003	Dental Insurance	153.00		153.00	-
16	141	72260-210-01003	Unemployment	65.00		65.00	-
17	141	72260-212-01003	Employer Medicare Liability	393.00		393.00	-
18	141	72260-355-01003	Travel	200.00		200.00	-
19	141	47120-00000	Adult Basic Education	-	80,665.00		-
				82,231.00	80,665.00	80,665.00	1,566.00

Explanation: To correct Adult Education Grant in order to match to grant award amountRequested by: _____
Supervisor

Recommended for Approval:

Official / Department HeadReviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood

ABSENT:

David Gentry

Cathy Reel

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

NOMINATING COMMITTEE:

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS APPROVAL TO APPOINT DR. SULLIVAN SMITH AS MEDICAL EXAMINER FOR A 2 YEAR TERM TO EXPIRE APRIL 2016

Commissioner Steve Pierce moved and Commissioner Jim Martin seconded the motion to approve the appointment of Dr. Sullivan Smith as medical examiner for a 2 year term to expire April 2016.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE
FOLLOWING TO SERVE ON THE TAX EQUALIZATION BOARD FOR 2 YEAR
TERMS TO EXPIRE APRIL 2016: NORTH RANDY CARLILE**

**SOUTH GARY BUSH
JULIE GIBSON
PERRY NASH
EAST RONNIE FRANZ
CHARLES LOOPER
WEST ARLENE BUSH**

CONSIDER ONE REPRESENTATIVE FROM EACH REGION

The Chairman asked the Commissioners to vote on the nominees to serve on the Tax Equalization Board for 2 year terms to expire April 2016. The Commissioners voted as follows:

Scott Ebersole: Gary Bush; Julie Gibson; Ronnie Franz; Arlene Bush
Tom Short: Randy Carlile; Julie Gibson; Ronnie Franz; Arlene Bush
Bob Duncan: Randy Carlile; Perry Nash; Charles Looper; Arlene Bush
Jim Martin: Randy Carlile; Perry Nash; Charles Looper; Arlene Bush
David Gentry: Absent
Jerry Ford: Gary Bush; Perry Nash; Charles Looper; Arlene Bush
John Ludwig: Randy Carlile; Julie Gibson; Charles Looper; Arlene Bush
Ron Williamson: Randy Carlile; Perry Nash; Charles Looper; Arlene Bush
Anna Ruth Burroughs: Gary Bush; Julie Gibson; Charles Looper; Arlene Bush
Terry Randolph: Gary Bush; Perry Nash; Charles Looper; Arlene Bush
Reggie Shanks: Gary Bush; Perry Nash; Charles Looper; Arlene Bush
Chris Savage: Gary Bush; Julie Gibson; Ronnie Franz; Arlene Bush
Mike Medley: Gary Bush; Perry Nash; Ronnie Franz; Arlene Bush
Joe Trobaugh: Gary Bush; Perry Nash; Ronnie Franz; Arlene Bush
Eris Bryant: Gary Bush; Perry Nash; Charles Looper; Arlene Bush
Sue Neal: Gary Bush; Julie Gibson; Ronnie Franz; Arlene Bush
Daryl Blair: Gary Bush; Perry Nash; Ronnie Franz; Arlene Bush
Jonathan Williams: Randy Carlile; Perry Nash; Charles Looper; Arlene Bush
Kevin Maynard: Gary Bush; Julie Gibson; Charles Looper; Arlene Bush
Kim Bradford: Gary Bush; Julie Gibson; Charles Looper; Arlene Bush
Steve Pierce: Gary Bush; Perry Nash; Charles Looper; Arlene Bush
Marsha Bowman: Gary Bush; Perry Nash; Ronnie Franz; Arlene Bush
Cathy Reel: Absent
Mike Atwood: Randy Carlile; Perry Nash; Charles Looper; Arlene Bush

The Clerk announced seven (7) voted for Randy Carlile, fifteen (15) voted for Gary Bush, eight (8) voted for Julie Gibson, fourteen (14) voted for Perry Nash, eight (8) voted for Ronnie Franz, fourteen (14) voted for Charles Looper, and twenty-two (22) voted for Arlene Bush and two (2) absent. Gary Bush, Perry Nash, Charles Looper, and Arlene Bush was elected to the Tax Equalization Board.

**MOTION RE: CONSIDER INTERIM APPOINTMENT FOR ASSESSOR OF
PROPERTY FROM THE FOLLOWING LIST: ELLEN THURMAN
BARBARA BANDY
TOM THOMPSON
LARRY G O'REAR
WHITNEY MAPES**

The Chairman asked for other nominations from the floor.

Tom Romine (not a resident and not eligible)
Joe Hix

(SEE ATTACHED)

April 4, 2014

Chris Savage
1138 Tanglewood Dr
Cookeville TN 38501

Dear Mr. Savage,

I would like this letter to stand as my official request to be considered for the Interim position of the Assessor of Property's office. I also wish to convey that I have no intention of seeking the office in the upcoming August election.

It is my understanding that a written letter of consideration is the requirement for pursuing this appointment.

Thank you for your time and consideration in this matter. I recognize the difficult decision the County Commission has to make surrounding this vacancy. My first goal is to use the position of Interim to maintain the level of commitment the staff and I have displayed during this time. My second goal is to regain creditability and elevate the level of confidence in the Assessor of Property's office. The third goal to insure a smooth and seamless transition for the incoming elected Assessor. I believe my strengths and experience can turn these goals into realizations.

I would appreciate the opportunity to answer any questions you may have.

Regards,


Ellen Thurman

cc: Kim Blaylock, County Executive

March 31, 2014

I Barbara Bandy am seeking the appointment to the Putnam County Property Assessors Office.

I am currently employed with the office with a total of 18 years' experience. I believe that with my experience and under my leadership I can bring creditability to the office and have an Assessors Office that the people of Putnam County can be proud of. I enjoy the job and the people of Putnam County and hope to have the opportunity to show the people what this office is all. I would appreciate your consideration for this appointment.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Bandy". The signature is written in dark ink and is positioned above the printed name.

Barbara Bandy

Barbara Bandy
145 ELM STREET
COOKEVILLE, TN 38506
(931) 260-4332
BBANDY@PUTNAMCO.ORG

Professional Experience

PUTNAM COUNTY PROPERTY ASSESSOR OFFICE COOKEVILLE, TN

Fields Operation October 1993 – 1996

Fields Operation October 1999 - Present

- Download data from state system and update computers in Register of Deed, and Assessor's offices.
- I have working aspects of all office functions, Deeds, Personal Property, Greenbelt, field operations, data entry and deadlines
- working aspects of all office functions, Deeds, Personal Property, Greenbelt, field operations, data entry and deadlines
- assisted with tax payer problems, and help find resolution
- Worked in Field Operations listing and measuring residual property to tax records.
- Worked in Field Operations listing and measuring commercial property to tax records.
- last several years, worked closely with the commercial appraiser
- Data entry of properties into the state system for values.
- Data entry of land splits of properties and subdivisions.
- Closely work with the Division of Property Assessments, and assist with any problems that may arise, on either side.

Director Of Office Management Sept. 2012 - Present

- Download computer data from state system to update computers weekly, for both Tax Assessor's and Register of Deeds.
- All the duties as a Fields Operation Position.

Education

ANTIOCH HIGH SCHOOL NASHVILLE, TN

High School Diploma, Jun 1983

- Additional Courses: DPA Tennessee Assessment Law DPA Appraisal Fundamentals

Additional Skills

- I want to bring credibility back to the Assessor's office and as a team we can be more efficient in our daily tasks. A team effort always brings forth the greatest results.
- I have 18 years of experience with this office. I want to do everything in my power to make Putnam county Assessor's Office the best it can be.

Tom Thompson
Cookeville, TN 38506
Phone: 931-261-0838
Email: tom.thompson2132@gmail.com

Education

B.A. Economics/Business Administration, Vanderbilt University, Nashville, TN

Business Experience

Owner/operator of Papa Murphy's Take 'N' Bake Pizza stores in Chattanooga. Sold 2013.

Site development, store build out, hire and train staff, implement Point of Sale computer system, establish relationships with vendors and government payees. Completed monthly Balance Sheet and Profit & Loss statements for LLC and "C" Corporation with QuickBooks. Managed payables. Utilized Excel in every possible application including production, ordering, reporting and data analysis. Set up and performed scheduled Direct Deposit payroll and reporting. Implement and maintain online ordering and marketing.

Owning and operating a national franchise involves the day to day activities of working with staff of various ages and ability, interacting with the public, dealing with requests by the franchisor and becoming an expert in various professions. The goal is to build a team at every level, make the best decisions and grow the business.

Real Estate Loan Officer with Bank of Putnam County.

Twenty years experience and knowledge in managing real estate lending division of holding company. Hands-on manager with expertise in dealing with all aspects of real estate finance including government agencies, investors, title companies and regulatory compliance. Implementing and utilizing task specific software and reporting significant data to CEO. Skilled in Excel, Word, Outlook and QuickBooks. Additional skills include analyzing market conditions and packaging loans for additional sale options. Previous banking experience includes marketing and Community Reinvestment.

Proven record of developing mortgage loan processes and procedures, electronic delivery and storage and centralized pricing controls that increased income nearly 100%. Responsible for multiple originators/processors to produce large volume at lowest expense for maximum profit.

Chief Financial Officer, H.P. Deuscher Co. Cincinnati, OH

Performed all duties relating to accounts payable and accounts receivable. Entry of all general ledger accounting. Individual responsibility for cash management and annual audit review by outside auditors. Involved in Labor Union negotiations, all grievance hearings and OSHA/EPA negotiations. Negotiated sale of 250+ employee, \$50 million revenue business.

During my years of experience I have always been in a position of responsibility, determined to gather information to make informed decisions. I have demonstrated the ability to meet deadlines and build strong, dependable teams. Most recently, in the competitive pizza business, it was rewarding to accomplish our goal of establishing "best practices" in methods and techniques in an effort to show superior results. The Chattanooga stores were very highly rated, on multiple levels, by the franchisors rating system.

Nominating

April 14, 2014

Mr. Chris Savage
Putnam County Commission
Cookeville, Tennessee 38501

Re: Putnam County Tax Assessor

Dear Mr Savage,

Please find enclosed information supporting my request for a four month appointment to the Office of Putnam County Tax Assessor by the Putnam County Commission. My background includes over thirty-three (33) years in law enforcement with over twenty-seven (27) years as a Special Agent, Tennessee Bureau of Investigation and six (6) years as the Commissioner of Safety with the City of Cookeville.

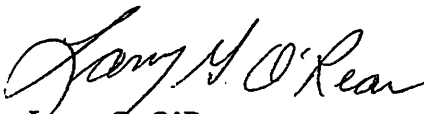
Key strengths I offer include:

- 1 Three (3) academic degrees
- 2 F.B.I. National Academy Graduate
- 3 F.B.I. Academy – Executive Development Graduate
- 4 Twenty seven (27) years of criminal investigation experience
- 5 Six (6) years of municipal government management experience
- 6 Tennessee Air National Guard/Air Force Reserve (34 years) Colonel (Retired)

I have an understanding of the associated duties, including the knowledge and resources necessary, for this position. In addition, my law enforcement and military experience coupled with my advanced degrees, are a unique blend when dealing with credibility issues in this county office. I would welcome the opportunity to serve the citizens of Putnam County.

I will not be a candidate for this office during the August, 2014 election.

Sincerely,


Larry G. O'Rear

James (Joe) Hix

1405 Jamestown Court ~ Cookeville, TN 38501 ~ Phone: 931-372-8415

Date: 4/9/2014

Chris Savage

Chairman - Putnam County Commission

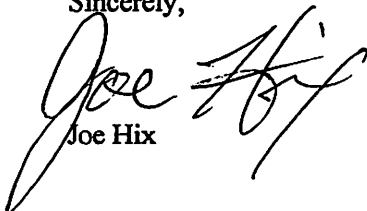
Dear Chris,

I am writing this letter to you to formally submit my name, Joe Hix, for the interim Property Assessor of Putnam County. I will not be a candidate during the August 2014 election. I have been retired from the financial industry for two years, and currently do not have any prior commitments. If selected by the commission, I will bring stability to this office until the election of August 2014. I am fully committed to the citizens of Putnam County, as this community has been my home for over fifty-nine years.

Some highlights of my forty-two years of working experience in the Financial Industry are as follows:

- Bank Officer
- Assessed property values
- Approved and processed real estate loans
- Consumer loans
- Customer Service

Sincerely,


Joe Hix

25

Ladies and Gentlemen Commissioners,

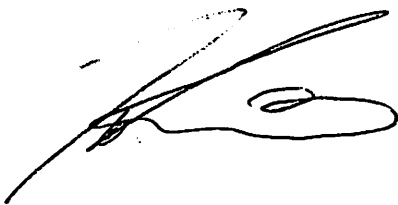
Hello, my name is Tom Romine and I am currently the mapper in the property assessor's office. I am writing today to express my concerns with the office in its current state.

First I want to say that the office is running as it should, things are up to date and deadlines are being met. We have a good staff in place with knowledge and experience in what is done and what needs to be done. The problems that the office currently has is personal conflict between a few staff members that has yet to be worked out. I imagine that you are all aware of it and some of what's been going on. I do not feel that it would do any justice to anyone or anything to point fingers or place blame, I'd just like it to be known that any clash spills over in to the office and affects everyone. It's my feeling that the appointment has the possibility to increase this conflict. Like most others I need and value my job, it's a tough time to be unemployed anywhere and I would hate to see anyone lose their job. I would like to hope that the interim assessor would not be looking to make any such changes but instead make sure that the office operates as it should with the current staff until the new assessor can be elected.

I personally have no intentions of running for this office, but I would be willing to watch over it and the employees until the election can be decided. I would continue with the mapping as I have for the past seven years to keep the office current as well as whatever the office required of me as officiant. When the appointment is over all I would want is to return to my position as mapper and working with my fellow employees and the public. I enjoy my job, I enjoy working with the office staff, there are some fine people working here. I would like to see the conflict end and everyone work together for the good of the people of the county. I would only seek the appointment towards that end. Putnam County has been my only constant employer in Tennessee since I relocated here, although I briefly worked with White County to do their mapping in the evenings when their mapper left. I have a great pride in what I do and where I work. If I can assist the county in this capacity I would be glad to do so.

Thank you for your time.

Tom Romine

A handwritten signature in black ink, appearing to be 'Tom Romine', with a stylized, flowing script.

MOTION RE: CEASE NOMINATIONS FOR PROPERTY ASSESSOR

Commissioner Tom Short moved and Commissioner Anna Ruth Burroughs seconded the motion to cease nominations for Property Assessor.

The Chairman asked the Commissioners to vote on the nominations Ellen Thurman, Barbara Bandy, Tom Thompson, Larry G O'Rear, Whitney Mapes and Joe Hix for Property Assessor . The Commissioners voted as follows:

Scott Ebersole: Larry G O'Rear
Tom Short: Joe Hix
Bob Duncan: Larry G O'Rear
Jim Martin: Joe Hix
David Gentry: Absent
Jerry Ford: Barbara Bandy
John Ludwig: Barbara Bandy
Ron Williamson: Ellen Thurman
Anna Ruth Burroughs: Barbara Bandy
Terry Randolph: Barbara Bandy
Reggie Shanks: Joe Hix
Chris Savage: Whitney Mapes
Mike Medley: Barbara Bandy
Joe Trobaugh: Barbara Bandy
Eris Bryant: Barbara Bandy
Sue Neal: Larry G O'Rear
Daryl Blair: Barbara Bandy
Jonathan Williams: Ellen Thurman
Kevin Maynard: Larry G O'Rear
Kim Bradford: Larry G O'Rear
Steve Pierce: Barbara Bandy
Marsha Bowman: Barbara Bandy
Cathy Reel: Absent
Mike Atwood: Barbara Bandy

The Clerk announced two (2) voted for Ellen Thurman, eleven (11) voted for Barbara Bandy, zero (0) voted for Tom Thompson, five (5) voted for Larry G O'Rear, one (1) voted for Whitney Mapes, and three (3) voted for Joe Hix and two (2) absent. Tom Thompson will be dropped from the nominations and revote.

The Chairman asked the Commissioners to vote on the nominations of Ellen Thurman, Barbara Bandy, Larry G O'Rear, Whitney Mapes, and Joe Hix for Assessor of Property. The Commissioners voted as follows:

Scott Ebersole: Larry G O'Rear
Tom Short: Larry G O'Rear
Bob Duncan: Larry G O'Rear
Jim Martin: Joe Hix
David Gentry: Absent
Jerry Ford: Barbara Bandy
John Ludwig: Barbara Bandy
Ron Williamson: Barbara Bandy
Anna Ruth Burroughs: Barbara Bandy
Terry Randolph: Barbara Bandy
Reggie Shanks: Larry G O'Rear
Chris Savage: Barbara Bandy
Mike Medley: Barbara Bandy
Joe Trobaugh: Barbara Bandy
Eris Bryant: Barbara Bandy
Sue Neal: Larry G O'Rear
Daryl Blair: Barbara Bandy
Jonathan Williams: Larry G O'Rear
Kevin Maynard: Larry G O'Rear
Kim Bradford: Larry G O'Rear
Steve Pierce: Barbara Bandy
Marsha Bowman: Barbara Bandy
Cathy Reel: Absent
Mike Atwood: Barbara Bandy

The Clerk announced zero (0) voted for Ellen Thurman, thirteen (13) voted for Barbara Bandy, eight (8) voted for Larry G O'Rear, zero (0) voted for Whitney Mapes, and one (1) voted for Joe Hix and two (2) absent. Barbara Bandy is nominated as interim Property Assessor.

(SEE ATTACHED)

28

OATH OF OFFICE

Assessor of Property
Putnam County, Tennessee

COPY

I, BARBARA R. BANDY, Assessor of Property of the County of Putnam, State of Tennessee, do solemnly swear (or affirm) that I will appraise, classify, and assess all taxable property of the County of Putnam, according to the Constitution of Tennessee and the laws of the State; that I will truly report all persons who fail or refuse to list their taxable property or who have to my knowledge returned a fraudulent list; and that I will faithfully, impartially and honestly discharge my duties as Assessor of Property according to the law, to the best of my knowledge and ability, without fear, favor or affection, so help me God.

Signed

Barbara R. Bandy
Putnam County Assessor of Property

Subscribed to and sworn before me this 21st day of April, 2014

Signed

K. B. Blaylock
County Executive

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS:

**FISCAL STRENGTH AND EFFICIENT GOVERNMENT FISCAL CONFIRMATION
LETTER OF THREE STAR PROGRAM REQUIREMENTS**

This letter is to be filed with the Minutes only. No Motion is required.

(SEE ATTACHED)

30

Kim BLAYLOCK

COUNTY EXECUTIVE

300 E. Spring St. - Rm. 8 Cookeville, TN 38501 (931) 526-2161 Ph. 528-1300 Fax

April 17, 2014

Fiscal Strength and Efficient Government Fiscal Confirmation Letter Three Star Program Requirements

This document confirms that Putnam County has taken the following actions in accordance with the requirements of the Three Star Program:

1. The County Mayor has reviewed with the County Commission at an official Meeting and was approved by the County Commission in December 2011, And is on file with the Office of the Comptroller of the Treasury.
2. The County Mayor and the County Commission acknowledges that an Annual cash flow forecast be prepared and submitted to the Comptroller Prior to issuance of debt. The purpose of this requirement is to ensure Elected officials are aware that prior to the issuance of debt the county Must to through the process of assessing the county's cash flow. This is Done to evaluate the county's finances and confirm that sufficient revenues Are available to cover additional debt service associated with the proposed Issuance of debt.

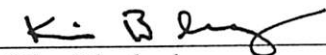
Debt Management Policy

This is an acknowledgement that the Debt Management Policy of Putnam County Is on file with the Office of the Comptroller of the Treasury and was reviewed with Members of the Putnam County Commission present at the meeting held on this Day April 21, 2014.

Annual Cash Flow Forecast

This is an acknowledgement that upon the issuance of debt an annual cash flow Forecast must be prepared for the appropriate fund and submitted to the Comptroller's Office was reviewed with the members of the Putnam County Commission present At the meeting held on this day April 21, 2014.

Acknowledged this 21st day of April, 2014.



Kim Blaylock
County Executive

ELECTION OF NOTARIES

Commissioner Eris Bryant moved and Commissioner Kevin Maynard seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

32

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected April 21, 2014

PAT ALLEN
ERIC P BENEDICT
MARGO M BOGGS
ANDY BULLINGTON
WILLIAM A CAMERON
CAROL A CARTER
BUFFY J DAVISON
THADDEUS J DRAKE
JOHN BENJAMIN DRURY IV
LINDSAY CAMERON GROSS
DENISE S HALL
BRANDY D HAYES
DEBBIE HERRIN
JASON F HICKS
CINDY L LAFEVER
JAY R LEFKOVITZ
LUISA LEVERON
MELISSA G LOFTIS

SHERRY L LYNCH
LONNIE B MCKINNIE
MATTHEW J MEANS
RICHARD LANE MOORE
KEITH D MORRISON JR
DAVID L NETHERTON
CHARITY NORROD
NICOLE LYNN PIPPIN
AMY T RAY
SHELIA A RUDD
SUSAN L STEPHENSON
BRITTANY TEMPLES
AMBER UNDERWOOD
EDWARD VAN AALTEN
DAWN WHITAKER
JONATHAN LEE YOUNG

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood

ABSENT:

David Gentry	Cathy Reel
--------------	------------

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS:

**HEAR FROM BHARAT SONI, PH.D. ABOUT REGIONAL ECONOMIC AND
COMMUNITY DEVELOPMENT INNOVATION CENTER AT TENNESSEE TECH**

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: JEANIE LEE

(SEE ATTACHED)

34

Jeanie Lee

Citizen of the Month-April 2014

Jeanie's greatest achievement is being able to live out her faith to her family and community.

Jeanie is married to Tony Lee; together they have two sons and daughter-in-laws, Shea and Lorna Lee, Jason & Dorothy Lee, Jeanie has four grandchildren they are Elliott, Audrey, Jay and Logan Lee.

Jeanie attended TTU, completed many courses in Computer Technology, and Architectural Design.

Jeanie supports Adopt A School, Habitat, Pregnancy Crisis Center, The Stephens Centers for Child Abuse Prevention, YMCA, Cancer Society, Second Harvest Food Bank.

Jeanie has served on many committees and boards; she served on the Chamber Board Of Directors, Convention and Visitors Bureau Council, Better Business Bureau Board, Friends of the Baxter Depot, Baxter Beautification, Advisory Board for the Baxter Senior Citizens, National Board of Christian Women Connection, (40,000) members, State Executive Council of the Church of God. Board of Trustees for Boma First Church of God, Food Ministry Team Leader, Family Engagement for Baxter Elementary School.

Jeanie has dedicated her life to being a true Tennessean a Volunteer!

35

MOTION RE: ADJOURN

Commissioner Mike Atwood moved and Commissioner Joe Trobaugh seconded the motion to Adjourn. The motion carried.

PLANNING COMMITTEE

MINUTES

April 14, 2014

Prepared by Deborah Francis

Jim Martin	Absent	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Present	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

Item #1 ***Discussion of modifications and improvements to the Fairgrounds
Glenn Jones brought to the Committee a proposal to tear down
the Horse Barn and move the fence to provide more parking
for the fair.***

Motion: **Recommends approval for Glenn Jones to get some estimates on
the costs associated with the modifications and improvements
to the fairgrounds to provide additional parking.**

Made By: Gentry **VOICE VOTE** **APPROVED**
Seconded: Williamson

Item #2 ***Vehicle Transfer***

Motion: **Recommends approval to transfer the following vehicles from the Putnam
County Ambulance Service to the City of Monterey:
2005 FORD F-450 VIN# 1FDXF46PXSEA34803
2008 Ford F-450 VIN# 1FDAF46R59EA31983**

Made By: Short **VOICE VOTE** **APPROVED**
Seconded: Williamson

Item #3 ***Fairgrounds Leasing Rules
NO MOTION MADE/REMOVED FROM AGENDA***

Item #4 ***Bharat Soni from Tech - Will be on Full Commission for presentation***

Item #5 ***Any other business***

NONE

ADJOURNED

37

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 9, 2014

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, April 14, 2014, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss modifications and improvements to the Fairgrounds.
2. Consider vehicle transfer from Putnam County Ambulance Service to the City of Monterey.
3. Discuss Fairground Leasing Rules.
4. Hear from Bharat Soni, PH.D. about Regional Economic and Community Development Innovation Center at Tennessee Tech.
5. Any other business that needs to be reviewed by the Planning Committee.

FISCAL REVIEW COMMITTEE

MINUTES

April 14, 2014

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Daryl Blair	Present
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
John Ludwig	Present	Chris Savage	Present

Item #1 *Litter Grant Resolution*

Motion: **Recommends approval for the County Executive to apply for and administer the Litter Grant from the Tennessee Department of Transportation.**

Made By: Maynard
Seconded: Savage

VOICE VOTE

APPROVED

Item #2 *Discussion on the recommendation made by the Pension Review Committee.*
Reviewed with the Committee the recommended Hybrid Plan that they want to bring to a vote in May meeting.
After discussion NO MOTION WAS MADE.

Item #3 *General Purpose School budget amendment*

Motion: **Recommends approval of budget amendment to the General Purpose School Fund.**

Made By: Blair
Seconded: Neal

VOICE VOTE

APPROVED

Item #4 *Discuss Fence at the jail*
NO DISCUSSION ON THIS WAS DELETED FROM AGENDA

Item #5 *Discuss Fairground Leasing Rules*
NO DISCUSSION ON THIS AND WAS DELETED FROM AGENDA

Item #6 *Any other business*
NONE

ADJOURNED

39

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 9, 2014

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, April 14, 2014 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider approval for the County Executive to apply for and administer the Litter Grant for Putnam County.
2. Discuss recommendation from the Pension Review Committee.
3. Consider budget amendment to the General Purpose School Fund.
4. Discuss fence at the jail.
5. Discuss Fairground Leasing Rules.
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

Nominating Committee Minutes
April 14, 2014
Prepared by Scott Ebersole

Chairman Pierce brought the meeting to order with the following committee members present;

Chris Savage
Jonathan Williams
Scott Ebersole

Item #1 Consider appointment for Medical Examiner for a 2 year term to expire April 2016.

Dr. Sullivan Smith is currently serving and has agreed to continue to serve.

A motion was made to appoint Dr. Smith

Motion passed

Item #2 Consider appointments to the Tax Equalization Board for 2 year terms to expire April 2016

Current members are: Charles Looper (East)
Perry Nash (South)
Randy Carlile (North)
Morgan McHenry (West)

Morgan McHenry sent a letter of resignation effective April 14, 2014 to Chairman Pierce, which was accepted.

The remaining members had stated to Chairman Pierce that they would like to continue to serve.

Other nominations were made which are;

Gary Bush (North)
Ronnie Franz (East)
Julie Gibson (South)
Arlene Bush (West)

A motion was made to send to the full commission the following,

North – Randy Carlile
Gary Bush
South – Julie Gibson
Perry Nash
East – Ronnie Franz
Charles Looper
West – Arlene Bush

4 /

The vote will be for one representative from each region.

Motion passed

Item #3 Consider interim appointment for Assessor of Property

Commission Chairman Savage has received resumes from the following for consideration at the April 21st meeting of the full Commission

Ellen Thurman
Barbara Bandy
Tom Thompson
Larry G O'Rear
Whitney Mapes

A motion was made to send these names to the full Commission for consideration

Motion passed

No further business needing to be discussed, meeting was adjourned

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 9, 2014

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday April 14, 2014 AFTER THE FISCAL REVIEW COMMITTEE MEETING.

1. Consider appointment for Medical Examiner for a 2 year term to expire April 2016.
2. Consider appointments to the Tax Equalization Board for 2 year terms to expire April 2016.
Current Members
Charles Looper
Perry Nash
Randy Carlile
Morgan McHenry
3. Consider interim appointment for the Assessor of Property.
4. Any other business that needs to be reviewed by the Nominating Committee.